



Parent Teacher Organization

September 7, 2016

Dear KES Parents:

Would you like to be more involved in your child’s experience at KES? Consider becoming a class parent! Class parents are an invaluable resource for classroom teachers and a great way to meet other parents.

Each classroom has two class parents that work with the teacher to help organize volunteers for trips, parties and special events and there will be one ‘lead’ class parent for each grade to help coordinate grade-wide activities. On Curriculum Night, shortly after the school year begins, class parents help coordinate sign-ups for volunteers for activities that will take place in their assigned classrooms throughout the year. During the year, class parents are involved with coordinating volunteers for various PTO events such as the annual Halloween Fair and the Holiday Sharing Drive.

The role of the class parent is an important one, and the teachers, the school and the PTO rely on the class parents to serve many functions throughout the school year. Since class parents work on many PTO initiatives and also are a great source of information for other parents in the class about school and PTO activities, class parents are asked to attend the regularly scheduled PTO meetings.

Volunteers assigned as class parents will be asked to attend an informational meeting in early September, where we will discuss class parent duties in detail, review PTO policies, and answer any questions that may arise.

If you are interested in being a class parent for the 2016-2017 school year, please fill out the bottom portion of this form and return to Michelle Fisher c/o Conall Fisher- 5 McBride by the end of school, Thursday, September 8, 2016. You may also email the requested information (see address below). Class Parent volunteers will be finalized on Friday, September 9th, and notices will go out that weekend.

Please feel free to call or email us with any questions you may have about being a class parent.

Sincerely,

Michelle Fisher (767-0587 / theshellfish@verizon.net) & Tina Barrett (232-2320 / tbar68@optonline.net)

I would like to be a class parent for the 2016-2017 school year:

Parent’s Name: _____ Child’s Name: _____

Teacher: _____ Email: _____ Phone: _____

- 1) Have you been a class parent in the past for this child at KES or IMES? **YES or NO** (if yes, Grade: ____)
- 2) Have you been a class parent in the past for any other child at KES or IMES? **YES or NO** (if yes, Grade: ____)
- 3) Are you willing to serve as the ‘lead’ class parent for the grade: **YES or NO**

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